



**Artist Application Form for
"The Artist Corner" at MHC, Rotating Art Show**

Name: _____

Address: _____ Cell Phone: _____

Other Phone: _____

Email: _____ Website: _____

Are you: A College Art Student ____ A High School Art Student ____ A Professional Artist ____

Tell us about your art. We'd like to know your medium (s), your process and your themes that you are proposing for this show: _____

Tentative Title of Show: _____

Number of pieces to submit: _____ Number with frames: _____ Number without frames: _____

Do you want to have prices on the label of each piece? ____ Yes ____ No

Information about Work of Art for Proposed Show (must be no larger than 28x28x4):

Title	Medium	Size	Value

Please include images of all proposed works of art with this completed application form!



Agreement for the McAllen Heritage Center, Inc.
"The Artist's Corner" Rotating Art Show

Artist Application Agreement

Please sign and date this AGREEMENT below:

I understand and agree: (a) Applicants to the 2014 Show will only be accepted by approval of the Show's selection committee at its sole discretion, and written notification of same; (b) If accepted, I will be in attendance at my Art show opening reception throughout the public hours of the opening and (c) I will be solely responsible for my artwork and/or any other property that I might have at the Show at all time, including overnight periods.

I absolve and release the McAllen Heritage Center, Inc. ("MHC") from all liability for any loss or damage I, my assigns, heirs, or employees may sustain in connection with the Show or any activities associated with the Show, including, but not limited to other local exhibitions, however caused or inflicted, and including cancellation of the Show, or part thereof, for any reason whatsoever.

In the event the Show is canceled for any reason, there will be no rain dates or refunds. Further, I will defend, hold harmless, and indemnify the "MHC", its members, volunteers, directors, staff, officers, or other designees from any act or omission of mine which may result in bodily injury or property damage to myself and/or others. I have read the Guidelines and Artwork Requirements and agree to abide by them. I further agree that the "MHC" may copy, distribute and use reproductions of my images in any media for publicity. **IN NO EVENT SHALL THE "MHC" BE LIABLE TO ME, MY HEIRS, ASSIGNS, OR MY EMPLOYEES FOR ANY DIRECT, CONSEQUENTIAL, INDIRECT, INCIDENTAL, SPECIAL, PUNITIVE OR OTHER DAMAGES.**

I further certify that each piece is an original work of art created by me.

Signature_____

Date_____

Checklist

1. Read the Guidelines and Artwork Requirements
2. Complete our application form
3. Sign the Artist Agreement
4. Don't forget to include images
5. Mail to McAllen Heritage Center, Inc. "Art Show Selection Committee" P O Box 1929, McAllen Texas 78502 or email to mcheritage@att.com.

Note: If you are selected to have an exhibit at MHC we will also request a short bio, a short artist statement and a photo of you for promotional purposes.

Questions? Call the museum at (956) 687-1904 or or e-mail: mcheritage@att.com



Agreement for the McAllen Heritage Center, Inc. "The Artist's Corner" Rotating Art Show

GENERAL GUIDELINES

BACKGROUND:

The McAllen Heritage Center, Inc. museum of history and culture seeks to highlight the work of our local talented artists throughout the year as a part of our regular program of work.

A special committee has been formed with MHC Staff along with a member of the Art Incubator and McAllen Chamber of Commerce and other interested persons that have an interest in promoting art in our community. This committee provides guidelines and manages the activities of the Rotating Art Show program at MHC.

The museum will host the work of a selected artist for a maximum of 3 months. We will invite the community to join us for an opening reception for the artist which will be held at the museum. Artist will be expected to be in attendance at the exhibit opening reception.

ARTWORK GUIDELINES

The committee will have final discretion as to the number of items in any particular show.

Artwork must be two-dimensional. Each framed artwork can be **no larger** than 28" x 28" x 4" (28 inches high, 28 inches wide, and 4 inches deep). It is preferable that artwork is framed and must still measure no larger than the above maximum dimensions. No framed piece should weigh more than 15 pounds.

Accepted mediums for the two-dimensional artwork are as follows:

- Paintings: oil, acrylics, watercolor, etc.
- Drawings: colored pencil, pencil, ink, marker, pastels, charcoal (It is recommended that charcoal and pastel drawings be fixed.)
- Collages: must be two dimensional
- Prints: lithographs, silkscreen, block prints
- Mixed Media: use of more than two mediums such as pencil, ink, watercolor, etc.
- Computer-generated art
- Photographs

Artwork must be **original** in concept, design, and execution and may not violate U.S. copyright laws. Any entry that has been copied from an existing photo or image (including a painting, graphic, or advertisement) that was created by someone other than the artist is a violation of the rules and **will not** be accepted.

Work must be in the original medium (that is, not a scanned reproduction of a painting or drawing). Each piece must be signed by the artist.

Artwork will be displayed at the museum for approximately 3 months, but the timeframe may be extended or reduced at the discretion of museum management. Work on exhibit **cannot** be returned to the artist earlier. Artists should, therefore, submit artwork they will not need for other purposes.

All artwork except paintings in oil or acrylic on canvas must be protected by Plexiglas or glass. Plexiglas is preferred. If glass is used, special arrangements are encouraged to ensure that the work is not damaged if the glass breaks.

Any framed works larger than the specified dimensions may not be eligible. Matting can enhance or detract from a work of art and should be carefully selected. Sturdy eye hooks or the equivalent **must** be attached at the top right and left sides of the back of the frame for hanging in order to prevent the work from leaning forward or hanging unevenly. Wire between the hooks is not needed. In some cases, artwork may also be displayed on easels. Do not attach labels, ribbons, etc., to the front of the piece or underneath the glass or Plexiglas.



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Please indicate which side is up by marking arrows pointing towards the top on the back. Each work must have a label with the following information securely applied to the back:

Title:
Medium:
Date:

This information should be typed.

SUITABILITY GUIDELINES

As outlined in these guidelines, the final decision regarding the suitability of all artwork for "The Artist's Corner" is made by the selection committee. While it is not the intent to censor any artwork, we do wish to avoid artwork that is potentially inappropriate for display in the museum.

Exhibits depicting subjects of contemporary political controversy or a sensationalistic or gruesome nature are not allowed. It is necessary that all artwork be reviewed by the selection committee and any portion of the work submitted that not in consonance with the guidelines expressed herein will be omitted from the exhibit.

ARTIST APPLICATION AND RELEASE FORM

Each artist must submit an Artist Information and Release Form. (attached)

The Artist Application and Release Form contains a legal release and a certification that the artwork is original in design and execution. The Artist, teacher and a parent or guardian must sign where appropriate for any artwork submitted by a minor. Entries without signed originality certifications and artwork releases may not be accepted.

Please retain a copy for your records. Thank you for your interest, and we look forward to receiving you application packet.