

McAllen Heritage Center

301 S Main St. • McAllen, TX 78501 • (956) 687-1904 • www.mcallenheritagecenter.com



Oral History Project

We need your memories of McAllen!

Please call MHC at 687-1904 and let us know if you are interested in helping us preserve our history!

If you would like to be a participant in this important project by sharing your memories with us, we will need to gather some initial information from you on our application. Our plan to capture important information about our city history on video from the people that lived it! The completed video will become the property of MHC and a permanent part of the museum history archives. All applications will be subject to approval at the discretion of the McAllen Heritage Center.

Timeframes, goals and location:

The project will be ongoing with a goal of completing at least one video per month. Interviews may consist of 30 minutes up to one hour per interviewee. More time may be allocated as needed.

Script, editing and final product:

Upon approval for participation in this project, MHC will meet with interviewee to develop a general outline for the content of the interview. Interviewee may provide documents, photographs, maps, artifacts that may be photographed for inclusion.

MHC will be solely responsible for editing as to content and length of video.

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We seek many topics to cover, but not be limited to the following:

- Businesses
- Banking in McAllen
- Development
- Neighborhoods
- Schools
- Medical
- Church life
- Downtown
- Military
- Government
- Leadership
- Pioneers
- Early McAllen
- Retail
- Restaurants – long term
- 17th Street and Main Street

Scheduling:

MHC will work with interviewee to determine time, date and location for the interview.

Release form:

Interviewee will submit a written application to be provided by the museum that will contain appropriate release form transferring all rights to the content of the interview and any visual items provided for the production of the video to MHC prior to commencement of the interview. If interested, please complete the attached application and call Elva M. Cerda at 668-3049 (Monday through Friday 9am to 5pm) to schedule an appointment. If you prefer to mail the application, please mail to P. O. Box 1929, McAllen, Texas 78502 or via electronic mail to: mcheritage@att.net.

Thank you for your interest in this project. For questions, please contact Elva M. Cerda, MHC Managing Director at (956) 668-3049 Monday through Friday from 9am until 5pm or via email: mcheritage@att.net

We look forward to working with you on this important project for our museum and community!

McAllen Heritage Center, Inc. Board of Directors
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McAllen Heritage Center – Oral history video project APPLICATION

Name: _____

Address: _____

Current or previous profession or employer: _____

Telephone - Home: _____ Cell: _____ Other: _____

Email address: _____ Website address: _____

Date of birth: _____ Years lived in McAllen?: _____

Please give a description of the history you would like to cover in your interview:

Will you provide maps, photos or artifacts for this presentation? Check all that apply:

____ Photos ____ Maps ____ Artifacts ____ Other: *(describe)* _____

MHC will require photographs of all items prior to interview.

Please give a brief description of each item below: *Attach additional page if needed.*

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____

Do you have any special needs? Provide description below:

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Application agreement

Please sign and date this AGREEMENT below:

I understand and agree: (a) Content in all interviews for the MHC Oral History Project are subject to approval by the museum at their sole discretion. b) If accepted, I will be in attendance at my interview at the agreed time and location confirmed. (c) I agree to all the timeframes for the interview provided by the museum and Videographer at their discretion and with my prior and ongoing consent. Completion date of the video is at the discretion of the MHC. (d) In addition, I understand and agree that MHC will become the sole owner of the interview contents and all items I provide for its completion. Completion of the video will be edited at the sole discretion of the MHC. (e) I will be solely responsible and affirm that I am the owner of all items I will provide as listed herein and/or any other property that I may provide for completion of my interview. (f) I understand that my application herein will be considered at the sole discretion of the MHC and that I will be duly informed of the decision for participation no later than 30 days from the date they have received my completed application with all attachments necessary that will allow a review that will allow MHC to render a decision. Incomplete applications will not be accepted. (g) I understand and agree that my participation will be on a pro bono basis with no form of compensation.

I absolve and release the McAllen Heritage Center, Inc. ("MHC") from all liability for any loss or damage I, my assigns, heirs, or employees may sustain in connection with the completed video or any activities associated with the video, items provided or content I provide that are based on my personal recollections. In the event that my interview is canceled for any reason, I hereby agree to reschedule my interview at a later date. Further, I will defend, hold harmless, and indemnify the "MHC", its members, volunteers, directors, staff, officers, or other designees from any act or omission of mine which may result in bodily injury or property damage to myself and/or others. I have read the Oral History Project Rules and Application requirements and agree to abide by them. I further agree that the "MHC" may copy, distribute and use reproductions of my images in the final product in any media for publicity. IN NO EVENT SHALL THE "MHC" BE LIABLE TO ME, MY HEIRS, ASSIGNS, OR MY EMPLOYEES FOR ANY DIRECT, CONSEQUENTIAL, INDIRECT, INCIDENTAL, SPECIAL, PUNITIVE OR OTHER DAMAGES.

My signature below indicated my full acceptance and acknowledgement of all application requirements and agreement of such.

Applicant Signature _____ Date _____

Received by MHC: _____ Date _____

Response: _____ Date _____

Checklist:

1. Complete, sign and date application form.
2. Attach all photos of items to be provided for interview.
3. Mail application to MHC Inc. P. O. Box 1929 McAllen, Texas 78502 or to the museum located at 301 S. Main St in McAllen.
4. If you prefer, call the museum to schedule an appointment to deliver your application.

For museum use only:

Estimated time needed for this interview: _____ Walking interview or sit down? _____

Video interview conducted on: _____

Notes: _____