



## MUSEUM TOUR REQUEST

**\*PLEASE SUBMIT REQUESTS 3 WEEKS PRIOR TO YOUR PREFERRED TOUR DATE- Complete form and email to [mcheritage@att.net](mailto:mcheritage@att.net) or mail to: P. O. Box 1929 McAllen, Texas 78502-**

**ALL TOUR REQUEST MUST BE PRE-APPROVED BY THE MUSEUM**

Organization or Group Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Email: \_\_\_\_\_

### Preferred Date and Time for Tour:

1<sup>st</sup> Choice: \_\_\_\_\_ Time: \_\_\_\_\_

2<sup>nd</sup> Choice: \_\_\_\_\_ Time: \_\_\_\_\_

### Type of Group:

School       Family       Other: \_\_\_\_\_

### Age Level:

Adult       College       School \_\_\_\_\_ (grades)

Expected number of attendees: \_\_\_\_\_

### Other comments/questions:

\_\_\_\_\_  
\_\_\_\_\_

### Special accommodations and considerations:

\_\_\_\_\_  
\_\_\_\_\_

### Is there some specific topic you wish to cover during this tour?:

\_\_\_\_\_

**Other:** At the present time, the McAllen Heritage Center Inc. does not charge a tour fee, however a donation per person may be paid at the time of entry. Any additional donations will be gratefully accepted. The museum does provide some limited free parking for visitors in the rear parking area. Special parking needs should be discussed with MHC staff prior to the museum tour date so that proper arrangements may be made.

The McAllen Heritage Center Inc. is a not for profit organization located at 301 S. Main St. McAllen, Texas 78501

Phone: 956-687-1904 Email: [mcheritage@att.net](mailto:mcheritage@att.net) Website: [www.mcallenheritagecenter.com](http://www.mcallenheritagecenter.com)

We are open Wednesday through Friday from 1pm to 5pm and Saturday from 11am to 4pm

### Internal use only:

Date held: \_\_\_\_\_ Number of attendees: \_\_\_\_\_ MHC Staff/Docent: \_\_\_\_\_